



Standing Order Application / Information Update Form

To: Privy Box No. 920967 Singapore 929292

Type Of Request: ☐ Application

☐ Information Update

☐ Termination

Account Particulars (Field marked with * is mandatory)

Account Name *: _____
Account No. *: _____
SO Number: P M _____ (Leave blank for Application. Mandatory for Information Update or Termination)

Standing Order Details (Field marked with * is mandatory)

First Payment Date *: _____ No. of Payments : _____ Next Payment Date: (For Update Only) _____
Frequency of Payment *: ☐ Weekly ☐ Fortnightly^ ☐ Monthly ☐ Bi-monthly ☐ Quarterly ☐ Half-annually ☐ Annually
(^ Not applicable for GIRO Standing Order)
Payment Mode *: ☐ GIRO ☐ Cashier's Order ☐ Demand Draft ☐ Telegraphic Transfer
Payment Currency *: _____ Payment Amount *: _____
Final Payment Amount: _____ (Leave blank if this is same as Payment Amount)
Customer Reference *: _____
Mail To: ☐ Applicant ☐ Beneficiary (Leave blank if Payment Mode is GIRO and Telegraphic Transfer)

Beneficiary's Particulars (This section is applicable for Application only. Field marked with * is mandatory)

Beneficiary's Bank Details
Beneficiary Bank Name *: _____
Beneficiary Account No. *: _____
Beneficiary Bank's Country* ^{Note 1:} _____ Beneficiary Bank's City* ^{Note 1:} _____
Beneficiary Bank's Address* ^{Note 1:} _____
(Up to 140 characters)
National Clearing Code ^{Note 1:} _____ National Clearing Number ^{Note 1:} _____
Swift BIC: _____

Beneficiary's Details
Beneficiary Name *: _____
(Up to 140 characters)
Beneficiary's Country* ^{Note 1:} _____ Beneficiary's City* ^{Note 1:} _____
Beneficiary Address* ^{Note 1:} _____
(Up to 140 characters)
Payment Details/Purpose of Payment ^{Note 1:} _____
(Up to 140 characters)
^{Note 1:} Required for Telegraphic Transfer excluding MEPS

Standing Order Termination (This section is applicable for Termination only)

Please terminate my/our standing order with effect from: _____ (DD/MM/YYYY)

Authorisation & Agreement

I/We confirm that I/we have obtained, read and understood and that I/we agree to be bound by the Bank's applicable terms and conditions governing accounts and services (which are available at uob.com.sg and at the Bank's branches).

I/We authorise the Bank to debit my/our account with the payment(s) indicated above and credit the same to the payee's account, notwithstanding that to do so may result in an overdraft or an increase of the overdraft on my/our account. The Bank is under no obligation to make such payment(s) if my/our account does not have sufficient funds on the day that payment(s) is/are due nor to effect overdue payments even though funds are deposited in my/our account subsequent to the due date for payment(s).

I/We acknowledge that the Bank shall be entitled to:-

- (a) effect currency conversion at the Bank's own rate of exchange for remittance in foreign currency by cashier's order, demand draft or telegraphic transfer; and
(b) deduct fees and charges from my/our account for each standing order payment (Please refer to our Bank's website at uob.com.sg for the applicable fees and/or charges. The Bank reserves the right to revise any fees and/or charges from time to time without prior notice.)

I/We understand that a charge will be levied on each standing order payment that is rejected due to insufficient funds, in accordance with the Bank's applicable terms and conditions governing accounts and services.

I/We understand that this authorisation shall continue to be in force until expressly revoked by notice in writing signed by myself or any one of us and delivered to the Bank, it being understood that the Bank may, at its absolute discretion, determine this arrangement by giving written notice to me/us at my/our address last known to the Bank. I/We understand that any alteration and cancellation of the instructions stated above should reach the Bank at least seven (7) business days before the next successive payment is due. I/We understand that payment will be effected on the next business day if the payment date falls on a Sunday or Public Holiday.

I/We hereby agree to absolve the Bank from any liability whatsoever in respect of any error or omission in the payment(s) to the payee and to indemnify the Bank from and against all claims, demands, losses, actions, proceedings, damages, charges and expenses, including legal costs, on an indemnity basis arising from the Bank's acceptance of and actions taken for this authorisation.

(For GIRO Arrangements Only)

No acknowledgement letter will be issued upon setup. No debit advice will be sent. Your payment(s) will be reflected in your UOB Current/Savings Account or bill statement(s). This standing order is only applicable for SGD accounts.

Authorised Signature(s)

Date

Authorised Signature(s)

Date

(Note: For Joint AND accounts, the signatures of all the joint account holders are required. Thumbprint must be affixed in the presence of a bank officer. Please bring your NRIC/Passport for identification purposes.)

For Bank Use Only

Attended By _____
Signature & Name _____
Date _____

Signature(s) Verified By _____
Signature & Name _____
Date _____